



## **PERSONAL DATA PROTECTION POLICY (wef 1 July 2014) APRO GROUP OF COMPANIES**

The privacy and security of the personal data collected from you is priority to Apro group of companies ( hereinafter referred to as “Apro” which shall include Apro Asian Protection Pte Ltd, Apro Technology Pte Ltd and **Apro Training Centre Pte Ltd**).

We at Apro take our responsibilities under Singapore PDPA seriously and to this end recognize the importance to properly manage and protect your personal data.

### **DATA COLLECTION, USE AND DISCLOSURE**

Apro collects, uses and discloses your personal data for purposes including:

- a. to communicate with you ( whether it be for marketing, research or surveys )
- b. to provide product and services to you
- c. employment, training, tax ,insurance etc
- d. to comply with government regulations and
- e. such other purposes directly or indirectly connected to Apro’s business.

(collectively called the “ Purposes” )

Your personal data may/will be disclosed by Apro to its third party service providers or agents for one or more of the above purposes as such third party service providers would be processing your personal data .

By submitting your personal data to Apro, you consent to Apro collecting, using, disclosing and processing in accordance with this notice. In some circumstances you may have provided personal data relating to other individuals. You represent and warrant that you are authorized to provide their personal data to Apro and you have obtained their consent to the collection, use, disclosure and processing of their personal data accordingly.

You will also update Apro in a timely manner of any change in your personal data. Your written request should be submitted to:



**DATA PROTECTION OFFICER**  
**Apro Training Centre Pte Ltd**  
80 Jurong East St 21  
Devan Nair Institute  
for Employment and Employability  
#04-01 & 05  
Singapore 609607  
Tel : 6567 6388  
Email : [atcoffice@apro.com.sg](mailto:atcoffice@apro.com.sg)